



## SPECIALIZED TRAINING/CONSULTATION REQUEST FORM

Please complete this form and return to Lenore I. Washington-Graham, Training Coordinator, via fax 973-642-3766 or via email at [lwashington-graham@spannj.org](mailto:lwashington-graham@spannj.org) if you would like to request a specialized training for your group or organization

Organization Name	
Contact Person	
Phone	
Email	
Fax	
Address	

Who is this workshop being planned for: (Please check all that apply)

- Parents   
  Parent Leaders   
  Administrators   
  CST Members   
  Principals   
  Teachers  
 Program Staff   
  Management   
  Volunteers   
  Others \_\_\_\_\_

Anticipated number of attendants?	
Location for training?	
Training dates requested (please list at least 3 potential dates)	

Please enter a description of the requested training.

What competency skills are to be acquired through this training?

Thank you for your interest in SPAN trainings. If you have any questions, please contact Carolyn Hayer, Director of Parent & Professional Development at 973-642-8100 x 102 or [chayer@spannj.org](mailto:chayer@spannj.org) or Lenore I. Washington-Graham at [lwashington-graham@spannj.org](mailto:lwashington-graham@spannj.org).

### **TOPICAL AREAS**

- Board Development
- Contact Management
- Community Relationships
- Cultural Competency
- Fiscal Functioning
- Fundraising
- Organization Environment
- Outreach
- Parent Leadership
- Professional Development
- Program Delivery
- Strategic Planning
- Technical Assistance
- Technology
- Training & Learning